



University of Wisconsin-Stevens Point

College of Professional Studies
Division of Interior Architecture

IA 104: PRESENTATION TECHNIQUES I - SEC. I

2016

Table with 2 columns: Field (MEETING TIME, LOCATION, INSTRUCTOR, OFFICE, PHONE, EMAIL, REQUIRED TEXT) and Value (Monday & Wednesday; 10:00 - 12:00, CPS 304, Cindy Von Gnechten; Facilities Designer - University of Wisconsin Stevens Point, 601 Division Street - Residential Living Office, Rm. 125, 715-346-3842, cvongnec@uwsp.edu, Architectural Graphics, Sixth Edition; Francis DK Ching (AG), Construction Drawings and Details for Interiors; Second Edition; Kilmer and Kilmer (CD), Marker Magic: The Rendering Problem Solver for Designers; McGarry and Madsen (MW))

COURSE LEARNING OUTCOMES AND STUDENT LEARNING EXPECTATIONS

Upon completion of this course, students shall be able to meet the following learning outcomes as set forth by UW-Stevens Point division of Interior Architecture and the Council for Interior Design Accreditation (CIDA) Board standards.

UW-STEVENS POINT DIVISION OF INTERIOR ARCHITECTURE

- Identify and apply the principles of hand drafting, perspective, single and multi-view drawing for architectural communication.
Identify and apply a variety of sketching and hand rendering techniques for architectural communication.
Communicate and express ideas that reflect the character of spaces and objects through the language of architectural presentation techniques.
Demonstrate a commitment to professional craftsmanship and producing quality work.

CIDA BOARD STANDARDS

- Standard 8: Design Process
Standard 9: Communication
Standard 12: Light and Color

D2L

Instructor will utilize D2L website for grading, online tests and course information (i.e. lectures, assignments, class news and etc.). Please be sure to check the D2L website regularly at https://uwsp.courses.wisconsin.edu/

SYLLABUS

The following is a general outline of course content, projects, tests and readings on a weekly basis. This outline is not to be considered as all inclusive and is subject to change at the instructor's discretion.

Table with 5 columns: WK, DATE, TOPIC, PROJECTS / TESTS, READINGS. Rows include dates from 9/5 to 9/14 and topics like 'No Class - LABOR DAY', 'Supplies, Line weights, Line types', and 'Line weights, Line types, Lettering'.

WK	DATE	TOPIC	PROJECTS / TESTS	READINGS
3	MON 9/19	Lettering	Project 1 - Line	AG 209-211 CD 32-34 pgs.
	WED 9/21	Architectural Page Layouts, Orthographics, Project 3 - Drafting Table intro	Project - Lettering I	AG Chpt. 3-4; 211-214 pgs. CD 26-27; 35-37; 64-68 pgs.
4	MON 9/26	Architectural Page Layouts, Orthographics		AG Chpt. 3-4; 211-214 pgs. CD 26-27; 35-37; 64-68 pgs.
	WED 9/28	NO CLASS		AG Chpt. 3-4; 211-214 pgs. CD 26-27; 35-37; 64-68 pgs.
	FRI 9/30	Marker Workshop Required Attendance: 8:00 a.m. - 4:00 p.m.	Project 2 - Workshop	MW
	SAT 10/1			
5	MON 10/3	Kitchen Design, Single view drawings, Sections, Isometrics, Floor plans, Dimensioning, Annotations Project 4 - Kitchen intro	Project 3 - Drafting Table	AG Chpt 3-5 CD 38-41; 68-71pgs Chpt 7, 9-11
	WED 10/5	Kitchen Design, Single view drawings, Sections, Isometrics, Floor plans, Dimensioning, Annotations, symbols	TEST 1	AG Chpt 3-5 CD 38-41; 68-71pgs Chpt 7, 9-11
6	MON 10/10	Kitchen Design, Single view drawings, Sections, Isometrics, Floor plans, Dimensioning, Annotations, symbols		AG Chpt 3-5 CD 38-41; 68-71pgs Chpt 7, 9-11
	WED 10/12	Kitchen Design, Single view drawings, Sections, Isometrics, Floor plans, Dimensioning, Annotations, symbols		AG Chpt 3-5 CD 38-41; 68-71pgs Chpt 7, 9-11
7	MON 10/17	Kitchen Design, Single view drawings, Sections, Isometrics, Floor plans, Dimensioning, Annotations, symbols	Professional Participation 1-3	AG Chpt 3-5 CD 38-41; 68-71pgs Chpt 7, 9-11
	WED 10/19	Kitchen Design, Single view drawings, Sections, Isometrics, Floor plans, Dimensioning, Annotations, symbols	Lettering - II	AG Chpt 3-5 CD 38-41; 68-71pgs Chpt 7, 9-11
8	MON 10/24	Kitchen Design, Single view drawings, Sections, Isometrics, Floor plans, Dimensioning, Annotations, symbols		AG Chpt 3-5 CD 38-41; 68-71pgs Chpt 7, 9-11
	WED 10/26	Perspectives Project 5: Kitchen Rendering intro	Project 4 - Kitchen	AG Chpt. 6,7 CD 42-47 pgs.
9	MON 10/31	Perspectives		AG Chpt 6,7 CD 42-47 pgs.
	WED 11/2	Perspectives		AG Chpt. 6,7 CD 42-47 pgs.
10	MON 11/7	Office Design, Floor Plans, RCP Project 6: Office introduction	Project 5 - Kitchen Rendering	AG 52-62 pgs. CD 242 - 245 pgs.
	WED 11/9	Office Design, Floor Plans, RCP		AG 52-62 pgs. CD 242 - 245 pgs.
11	MON 11/14	Office Design, Floor Plans, RCP	TEST 2	AG 52-62 pgs. CD 242 - 245 pgs.

WK	DATE	TOPIC	PROJECTS / TESTS	READINGS
	WED 11/16	Office Design, Floor Plans, RCP	Lettering - III	AG 52-62 pgs. CD 242 - 245 pgs.
12	MON 11/21	Building Sections Section Project 7 - intro	Project 6 - Office	AG 69-76 CD 154-158
	WED 11/23	Building Sections		AG 69-76 CD 154-158
13	MON 11/28	Building Sections		AG 69-76 CD 154-158
	WED 11/30	Building Sections		AG 69-76 CD 154-158
14	MON 12/5	Building Sections		AG 69-76 CD 154-158
	WED 12/7	Building Sections		AG 69-76 CD 154-158
15	MON 12/12	Building Sections	Professional Participation 4-6 Project 7 - Section	
	WED 12/14	Final exam review		
16	FRI 12/16	FINAL EXAM Required Attendance - 12:30 pm - 2:30 pm		

GRADING:

A student's overall course grade is determined by points earned in each of the following areas.

PROJECTS

All projects and assignments are due at the START of the class period, unless otherwise instructed. Failure to submit work on time may result in a "zero" or reduction in points earned.

PROFESSIONAL PARTICIPATION

Professional participation is attendance at interior design related events and/or activities. Attendance at professional participations provides opportunity to become more familiar with the interior design profession and network with other IA students and professionals.

TESTS/EXAM

Tests and exams may be administered in class or on D2L at the instructor's discretion. Students may use their notes and text books for tests administered on D2L. Cell phone and/or internet use is not permitted during classroom administered tests/exams or quizzes unless otherwise instructed. Tests not taken during the assigned time may result in a "zero", and are not subject to retake.

CLASS PARTICIPATION

Class participation includes recordable and non-recordable efforts by the student in the classroom. Recordable and no-recordable efforts include but are not limited to attendance, conduct, participation in instructor lead classroom discussions, pop quizzes, in-class work and exercises. Recordable class participation in a student's absence cannot be made up.

GRADING SCALE: Student work and course grades shall be based on the following grading scale. This grading scale is consistent amongst faculty within the UW-Stevens Point -Division of Interior Architecture.

A 93% and above
A- 90 – 92%
B+ 87 – 89%
B 83 – 86%
B- 80 – 82%
C+ 77 – 79%

C 73 – 76%
C- 70 – 72%
D+ 67 – 69%
D 60 – 66%
F 59% and below

EXTRA CREDIT: Extra credit opportunities may be made available throughout the course by the instructor in order to enhance learning objectives. Extra credit opportunities do not appear in the syllabus. Students are not required to partake in extra credit opportunities and cannot be penalized for not participating. At the end of the semester, students may distribute his/her earned extra credit points amongst any or all graded class works or tests. The instructor will record extra credit points earned by each student. Nearing semester end the instructor will inform each student of their total extra credit points recorded. It is strongly advised that students retain all of their extra credit work for proof of verification until semester's end. Proof of verification may be necessary in the event of discrepancy between what the instructor has recorded and what has been earned.

STUDENT WORK:

CIDA NASAD REVIEW: The Division of Interior Architecture is preparing for two upcoming accreditation reviews: NASAD (fall 2017-18) and CIDA (Spring 2018). As required by each accreditation agency, the instructor will collect suitable examples of student work for these reviews. You will be notified by your instructor if your work is selected. Your instructor will safely store your work until the reviews. You may borrow your collected work for job and internship interviews, portfolio shows, portfolio development, etc., but they must be promptly returned to the instructor. You will be able to collect your work after both accreditation reviews are complete.

POSTING STUDENT WORK ONLINE (FERPA DISCLAIMER): This course may require posting of work online that is viewable by your classmates. No work submitted online will be shared publicly. Some assignments may require account creation for online programs. Your academic records (grades, student IDs, and personal identification information) will not be shared by the instructor of this course. Confidentiality of student work is imperative, so you should not share the work of your peers publicly without their permission. By participating in these assignments you are giving consent to the sharing of your work with others in this class and you recognize there is a small risk of your work being shared online beyond the purposes of this course. If you elect not to participate in online assignments due to confidentiality concerns, then an alternate assignment will be offered.

ACADEMIC ASSISTANCE:

DISABILITY SERVICES: UW-Stevens Point Disability Services mission is to ensure that qualified students with disabilities are provided equal access and accommodations appropriate to their disability in all UW-Stevens Point programs and academic pursuits. Any individual can request information about services and accommodations for students with disabilities at UW-Stevens Point by contacting the Director of the Disability and Assistive Technology Center (Disability Services) at 715 346-3365 or email datctr@uwsp.edu. If you need extra time or special arrangements for taking exams because of a learning disability, please get an authorization form from the Disability Services Office and present the form to the instructor during the first week of class and/or as soon as possible.

ENGLISH AS A SECOND LANGUAGE: If you are a student who needs language assistance for testing and lecture, please see me so arrangements can be made. NO interpretation devices are allowed during classroom administered exams, tests or quizzes.

TUTORING LEARNING CENTER: All UWSP students can receive FREE writing, reading, and study strategies consultations at the Tutoring-Learning Center. To sign up for a tutorial, just stop in at the TLC in the basement of the University Library, LRC 018, or call 715-346-3568.

CONTACTING THE INSTRUCTOR: While I do not have regular office hours, my door is *always* open to students. It is best to schedule a meeting/call time in advance if you know you need to speak with me. The best way to reach me beyond the classroom is by calling my office phone or sending me an e-mail. Due to the high volume of e-mails I receive on a daily basis, please include **IA 104** in the subject line. Messages sent without this heading are subject to dismissal. Please note I may not be available to check and/or respond to e-mails on Saturdays or Sundays, and after 4:00 p.m. during the business week. If you have an **urgent matter, please call my office phone (715-346-3842)**. If I am not available to take your call, please LEAVE A MESSAGE with return call information and I will respond as soon as possible.

PERSONAL CONDUCT:

ATTENDANCE: Attendance at each class period is minimally required for a successful academic experience. Students are expected to arrive on time, come prepared and remain through the scheduled course period or until instructor excuses the class. Early departure during lab time may result in a reduction of points for participation and/or assigned work.

ABSENCE: Absences will be excused in cases of personal illness, religious observances, and/or emergency. Written verification of illness or medical excuse from a clinic, doctor or official may be required in order for the instructor to approve late or missed assignments, tests, exams and/or other. It is the student's responsibility to seek out any missed information during their absence. Course lectures, assignments and handouts are typically posted on D2L after each class period (see D2L information). If a student anticipates an absence, late arrival or early departure they should contact the instructor as soon as possible so that consideration may be given to attendance, late work and/or other time sensitive submittals required of the student. Please note, prior notification to the instructor without a medical note from a physician or official does not guarantee approval, approval with full credit and/or opportunity to submit late work or other. Approval is at instructor's discretion.

CELL PHONES & INTERNET: Cell phones are to be turned off or set to silent/vibrate during the class period. Cell phone use and/or internet during classroom administered quizzes, exams and/or tests may be considered as academic misconduct and could result in disciplinary action according to UW-Stevens Point procedures.

NETIQUETTE: Netiquette is a set of rules for behaving properly online. Your instructor and fellow students wish to foster a safe online learning environment. All opinions and experiences, no matter how different or controversial they may be perceived, must be respected in the tolerant spirit of academic discourse. You are encouraged to comment, question, or critique an idea but you are not to attack an individual. Working as a community of learners, we can build a polite and respectful course community.

The following netiquette tips will enhance the learning experience for everyone in the course:

- Do not dominate any discussion.
- Give other students the opportunity to join in the discussion.
- Do not use offensive language. Present ideas appropriately.
- Be cautious in using Internet language. For example, do not capitalize all letters since this suggests shouting.
- Popular emoticons such as ☺ or / can be helpful to convey your tone but do not overdo or overuse them.
- Avoid using vernacular and/or slang language. This could possibly lead to misinterpretation.
- Never make fun of someone's ability to read or write.
- Share tips with other students.
- Keep an "open-mind" and be willing to express even your minority opinion. Minority opinions have to be respected.
- Think and edit before you push the "Send" button.
- Do not hesitate to ask for feedback.
- Using humor is acceptable.